

Unlisted Documents

You have asked to file a document in Case: 2-50121

Select the document you wish to file from the menu below and press the "Submit" button to receive additional filing instructions.

Affidavit

Affidavit of default re: motion for relief from stay or motion to dismiss

Amended document

Amended motion

Amended petition

Amended schedules

Appearance of child support creditor or representative (Federal Procedural Form B281)

Application for 2004 examination (without hearing)

Application for compensation (Chapter 7)

Application for compensation (Chapters 11, 12 or 13)

Application for compensation (Postconfirmation services of Chapter 13 debtors' attorneys only)

Application for compensation (Preconfirmation services of Chapter 13 debtors' attorneys only)

Application for miscellaneous relief

Application to approve compromise or settlement (chapter 7 trustee only)

Application to dismiss (by chapter 12 or 13 debtor only)

Submit

Reset Selection

Return to previous page

Unlisted Document

Most of the documents that attorneys need to file most of the time are listed in the document filing menu, shown on the preceding page. This list includes the **Motion for Miscellaneous Relief** for motions not already listed, and other flexible documents including **Affidavit** and **Stipulation or agreement**. However, there are some kinds of documents that are not listed on the filing menu.

- ✓ **Rarely filed documents** may not be worth the Court's time to create and maintain on this list. Such documents include some of the documents filed in chapter 11 cases as well as some documents filed by other government agencies.
- ✓ **Certain technically complicated documents** are difficult for filers to use and are omitted from this menu. This includes *all expedited motions*. When an expedited motion is filed by an external user, the same PDF file must be submitted several times, with different document descriptions.
- ✓ **Unique documents** filed in unusual circumstances.

Since the Court cannot list every conceivable document in its menu, it has provided an alternate means of filing documents, shown above as **Unlisted Document**. This option can be used if no other menu item is available.

When an attorney files an unlisted document, it is filed at the moment it is submitted, but a case administrator creates the actual docket entry within two business days. Unlike other documents, the filer does not create the docket entry, and images will not be immediately available to others using the Internet site.

**United States Bankruptcy Court
District of Minnesota**

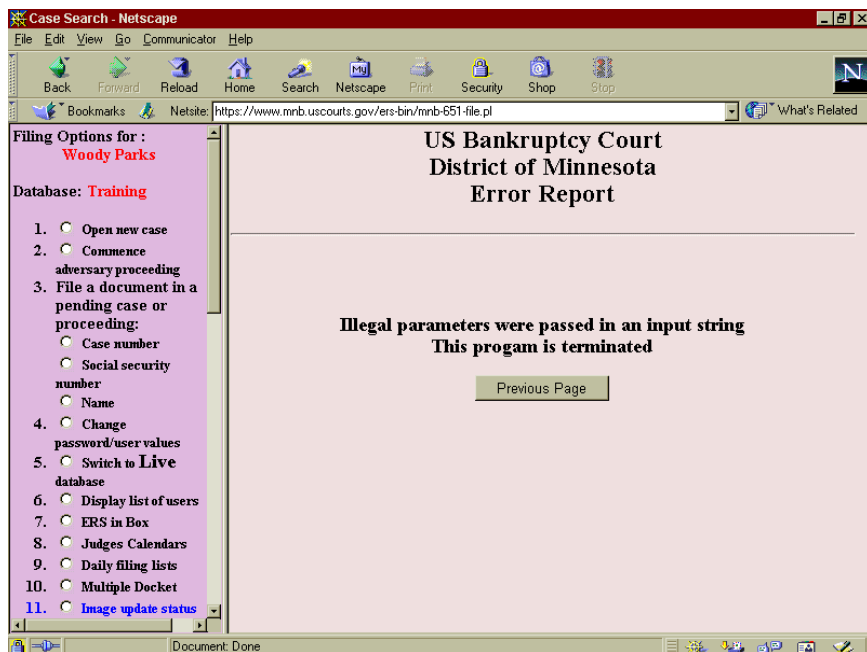
[Instructions](#)

This form is to be used to file document for which no option exists in the drop down menu.

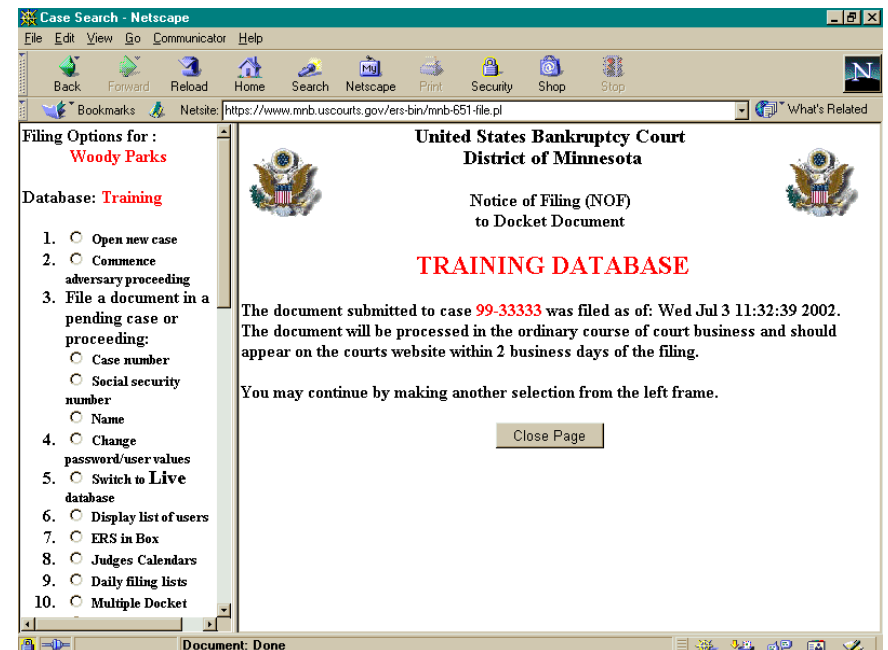
USE ONLY PERIODS AND COMMAS AS PUNCTUATION. ONLY ALPHABETIC AND NUMERIC CHARACTERS ARE ALLOWED.

PDF File	C:\ERS\EXPEDITED CASH COLLATERAL	Browse...
Docket Entry Description (e.g., motion to compel payment) Use only periods and commas as punctuation.	NOTICE OF HEARING(S) AND MOTION(S) FOR EXPEDITED HEARING, FOR ORDER AUTHORIZING INTERIM USE OF CASH COLLATERAL PENDING FINAL HEARING, AND FOR ORDER AUTHORIZING USE OF CASH COLLATERAL	
Name and telephone, including area code of person to be contacted re: problems with the electronic filing of this	Name <input type="text" value="Steve Guerney"/> Telephone Number <input type="text" value="763 938 9283"/>	

1. To file an unlisted document, first carefully check the list of available documents to verify that no suitable document description already exists. Except for expedited motions, unlisted documents are rarely filed.
2. If the document you need to file is an unlisted document, click the **Unlisted Document** choice near the bottom of the case filing menu.
3. Click **Browse** to insert the PDF file.
4. Enter a document description in the **Docket Entry Description** field. Describe the document as completely as possible; this assists the case administrator who creates the actual docket entry.
5. Use only periods and commas as punctuation in the description. Other punctuation marks cause an error.
6. Include a contact name and telephone number so the case administrator can call you in case there are problems or questions.
7. Click **Submit**.



1. If you included “illegal parameters,” such as using a semi-colon in the document description, this message displays.
2. Click **Previous Page** to return to the unlisted document page. Correct the error and click **Submit** again.



1. The **Notice of Filing (NOF) to Docket Document** displays when the Court receives your submission.
2. As the Notice says, your document will be docketed no later than the second business day, using the date and time it was submitted. If a filing fee is required, your credit card will be charged at the time the docket entry is made.
3. The final docket entry may differ slightly from the description you entered, depending on the specific docketing standards of the clerk’s office.